

# PURBA BARDHAMAN ZILLA PARISHAD

ENGINEERING WING  
COURT COMPOUND, BARDHAMAN  
DIST.- PURBA BARDHAMAN, PIN - 713101.

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Memo No. - DE/NITO/ 793

Date:- 20/07/2021

## URGENT NOTICE INVITING TENDER OFFER (TWO COVER SYSTEM)

For and on behalf of the Purba Bardhaman Zilla Parishad the District Engineer, Purba Bardhaman invites sealed offers in two cover system from the bonafide, reputed & resourceful 'Civil Engineering Consultant/ Consultancy Firms' for preparation of Detailed Project Report(DPR) for Rural Roads within District Purba Bardhaman towards inclusion of the scheme under Govt. Project like NABARD-RIDF scheme etc.

Credential of works done is required for preparation & completion of Detailed Project Report (DPR) of NABARD- RIDF/ PMGSY Schemes as prime agency towards construction/up gradation/strengthening and widening of at least 20Kms road length, during last five years.

Rate should be given by following format for financial proposal on the Letter Head of the Consultant/ Consultancy Firms @ per Km. for the road length which will include all taxes, duties, cess, GST & other charges, as applicable. No price variation clause will be entertained. Offers shall remain valid for period not less than 365(one year) days from the date of opening of Technical proposal. Tenderers are also requested to follow the 'Instruction to the Offerers', 'Scope of work' etc before offering their rate.

Quantity of work may increase or decrease according to actual requirement. Difficulties & peculiarities as prevailing at the site of the work to be considered while offering their rate. No claim for any additional charges, if any, shall be entertained. No other security deposit shall be deducted from the successive bills for the work. Successful Tenderer should have required to execute an agreement in Non-Judicial Stamped paper worth Rs. 10/-(Ten) within 7(seven) days from the date of issue of the work order as per norms along with depositing Rs. 5,000/- in the form of Demand Draft / Bankers cheque in favour of Purba Bardhaman Zilla Parishad, payable at Bardhaman which will be refunded on successful payment of final bill. Time is the essence of the contract failing which the order shall be liable to be terminated and the party shall be debarred from participating in future tender.

Acceptance of lowest or any other offer is not obligatory. Zilla Parishad reserves the right to distribute the work amongst qualified Tenderers.

### PARTICULARS

Sl.No	Name Of the Work	Time of submission of the project proposal	Quantity of work
1	Preparation of DPR for Rural Road Schemes in the District Purba Bardhaman towards inclusion of the Scheme under NABARD-RIDF or any Other Govt. Dept.	Within one month from the date of issue of work order	25 Km (Approx) road length in total

Sealed offers should reach this office within **12=00 Hr. on 02/08/2021** which should be opened on the same day in presence of attending participants.

### Instructions to the Offerers:

Offers with 2 (two) separate sealed envelopes for technical and for financial proposals (1<sup>st</sup> and 2<sup>nd</sup> envelope respectively) are to be submitted simultaneously and these envelopes should be put inside in an outer envelope (3<sup>rd</sup> envelope) which should be sealed further. In the two- stage process, the inner envelope containing technical proposal will be opened first and evaluated to determine technical feasibility on the basis of the offering documents. The other envelope containing the financial proposal shall be opened only of such bidders whose technical proposal are found to be feasible and therefore, financial proposal of such offers shall be evaluated and compared. The financial proposal of offerers whose technical proposals are not feasible shall be retained un-opened.

#### **Part-1: Technical Proposal (1<sup>st</sup> envelope)-Documents for Qualification Details (Self attested copy to be submitted).**

- Full details Bio-Data of the firm, proof of firm registration along with Postal Address, Telephone No, Fax No, Email No etc.
- Income Tax Return acknowledgement.
- GST registration certificate.
- PAN card.
- Professional Tax receipt challan.
- Profile of the proprietor and his technical personnel/associates .
- Details of Credentials (of existing work done for similar nature of work ) with work order etc.
- Documents of Instruments, Equipments, for Surveying, Soil Testing etc.
- Notice Inviting Tender Offer (copy of which available i) from this office on application, ii) through download from <http://www.burdwanzp.org>).

20/07/2021

**Part-2: Financial Proposal (2<sup>nd</sup> envelope) -As per prescribed Format(To be submitted on the Letter Head of the Offerers)**

**Scope of works:-**

- a) Detailed Project Report(DPR) against each individual Road Scheme to be prepared and required to be submitted to the undersigned for onward submission to the Govt. in connection with Loan Assistance from NABARD under RIDF etc as per their stipulated norms including necessary follow up for obtaining clearance from NABARD etc. The projects proposals will include Reconnaissance survey, Total Station survey with digital survey instruments including preparation & submission of allied drawings on that basis showing ROW land demarcation, Borrow pits, existing formation width, existing CD etc. showing existing water bodies, Cross section @ 50.00 Mtr interval, collection of HFL data, Rain Fall data and ground water table etc, taking of all existing curve data with required coverage topographical survey and reports, physical verification of the site, feasibility report, condition of existing road, existing thickness and compactions of crust, existing road way, carriageway width, planning, design, drawing and detail estimate as per current P.W.D. Schedule of Rates for Road works with material survey, Socio Economic details etc. This should also include necessary pavement & Soil Survey i.e. report of CBR, particle size distribution, PI value, dry density test as per latest IRC code & submission of DPR in 4(four) sets with 1(one) soft copy of the same. Traffic Survey data for 3(Three) days minimum continuous, plan of the road showing details of the locations of the existing C.D. Structures, other relevant important features, built up area, location of proposed C.D. Structure including protective works, drainage system, preparation of inventory i.e. Trees, Telephone Post, Electric Post, water line etc required to be removed for the purpose of the project including pavement design and Geometric of proposed road alignment.
- b) The consultant are liable to rectify the DPR as may be pointed out by the vetting Wing of the Department and as well as the office of the NABARD etc. No extra claim for the purpose will be entertained.
- c) Checklist as prescribed by NABARD or any Govt. Dept. to be followed and included in the DPR.
- d) Necessary instruction /information for vetting of waterway should be given by the consultant to the I & W. Dept. as and when necessary The selected consultant shall have to prepare the DPRs under strict compliance of the Purba Bardhaman Zilla Parishad.
- e) Detailed working drawing, specification etc including preparation of "Bill of Quantities" sufficient for tender purpose also to be submitted.
- f) The payment will be made on the basis of work done for actual Road length for which the DPR prepared.
- g) **Payment Terms:-**

Sl. No	Schedule of services	Amount of Consultancy Fees
1	On submission of comprehensive Detailed Project Report.	60% of Offered rate
2	On clearance of the project from NABARD etc	20% of Offered rate
3	On submission of necessary detailed working drawing, specification etc. including preparation of 'Bill of Quantities' sufficient for tender purpose.	20% of offered rate

*for 20/7/2021*  
District Engineer  
Purba Bardhaman Zilla Parishad  
*20/7/21*

**Format-For Financial Proposal**  
**(To be submitted on the Letter Head of the Tenderer)**

Ref.:-Notice Inviting Tender Offer (vide Memo No- DE/NITO/793 Dated-20/07/2021)

Sub:- Schedule for Preparation of DPR for Rural Road Schemes within District Purba Bardhaman towards inclusion of the Scheme under NABARD-RIDF or any Other Govt. Dept.

Sl No	Description of Item	Quantity of Work in	Rate per km	Amount (Rs)
1	Preparation of Detailed Project Report(DPR) for Construction/upgradation/ strengthening and widening of Rural Roads in the District Purba Bardhaman towards inclusion of the Scheme under NABARD-RIDF or any Other Govt. Dept. Scheme as per their stipulated norms. Projects proposals will include Reconnaissance survey, Total station survey with digital survey instruments including preparation & submission of allied drawings on that basis showing ROW, land demarcation, Borrow pits, existing formation width, existing CD etc. showing existing water bodies, Cross section @ 50.00 Mtr interval, collection of HFL data, Rain fall data and ground water table etc, taking of all existing curve data with required coverage topographical survey and reports, physical verification of the site, feasibility report, condition of existing road, existing thickness and compactions of crust, existing road way, carriageway width, planning, design, drawing and detail estimate as per current P.W. D. Schedule of Rates for road works with material survey, Socio-economic details etc. This should also include necessary pavement & Soil Survey i.e. report of CBR, particle size distribution, PI value, Dry density as per relevant latest code & submission of DPR in 4(four) sets with one soft copy of the same. Traffic Survey data for 3(three) days minimum continuous, plan of the road showing details of the locations of the existing C.D. Structures, other relevant important features, built up area, location of proposed C.D. Structure including protective works, drainage system, preparation of inventory i.e. Trees, Telephone Post, Electric Post, Water Line etc required to be removed for the purpose of the project including pavement design and Geometric of proposed road alignment.	25 Km (Approx) road length in total		

Signature of the Tenderer

*20/7/2021*  
District Engineer  
Purba Bardhaman Zilla Parishad  
*20/7/2021*

Memo No.- DE/NITO/793

Dated :- 20/07/2021

Copy of Urgent Notice Inviting Tender Offer forwarded for favour of information with request to kindly display in his Notice Board for giving wide publicity to the:-

1-2)	Sabhadhipati/Sahakari- Sabhadhipati, Purba Bardhaman Zilla Parishad.
3)	District Magistrate, Purba Bardhaman & Executive Officer, Purba Bardhaman Zilla Parishad.
4-6)	Additional Executive Officer / Financial Controller & Chief Accounts Officer/ Secretary, Purba Bardhaman Zilla Parishad
7)	Adhyaksha, District Council Purba Bardhaman Zilla Parishad
8-16)	Karmadhakshya (All), Purba Bardhaman Zilla Parishad
17 -20)	Sub-Divisional-Officer, (All), Purba Bardhaman
21-26)	Executive Engineer, WBSRDA, Bardhaman Division, Purba Bardhaman / Executive Engineer-I, Bardhaman Division, P.W.D. / Executive Engineer-II, Bardhaman Division, P.W.D. / Executive Engineer, Asansol Division, P.W.D. / Executive Engineer, Bardhaman North Highway Division, P.W.(Roads) Directt./ Executive Engineer, Bardhaman South Highway Division, P.W.(Roads) Directt., Bardhaman.
27)	D.I.O. & T.D., NIC, Purba Bardhaman is requested to arrange publication in Web Site <a href="http://www.bardhaman.nic.in">http://www.bardhaman.nic.in</a>
28-29)	Dy. Secretary/D.I.A., Purba Bardhaman Zilla Parishad is requested to arrange publication in Web Site <a href="http://www.burdwanzp.org">http://www.burdwanzp.org</a>
30-43)	Assistant Engineer ( All)/ Sub Assistant Engineer (All) / H.C./ Acctt., D.E's/Acctt., ZP, Purba Bardhaman Zilla Parishad
	Notice Board, Engineering Wing, Purba Bardhaman Zilla Parishad.

*20/7/2021*  
District Engineer  
Purba Bardhaman Zilla Parishad  
*20/7/2021*